

## Continuing Education [CE] Contact Hours Refresher Training

<b>Review Your Florida Solid Waste Operator and Spotter Training Transcript – No Login needed</b>	
<b>Individuals</b>	Click on <a href="#">Participants</a> ; Type in last name; Click name to see number of hours needed & current 3-year period
<b>Facility</b>	Click on <a href="#">Participants</a> ; Use the drop-down list and select company

Continuing Education Contact Hours Requirement Every 3 years Before your Expiration/Anniversary Date	
Classification	Effective March 2016
Landfill – Class I, III	16 hours
Construction and Demolition [C&D] Landfill	16 hours
Transfer Station [TS]	8 hours
Material Recovery Facility [MRF]	8 hours
Land Clearing Debris Facility	No training required
Spotter of all Facilities	4 hours

- Note:** You will need continuing education every 3 years to maintain all your classifications. Many courses offer CE for several classifications. *Example:* If you have the classification as a Landfill Operator – and Transfer Station Operators, you will need 16 for LDF and 8 for TS.

<b>Approved Courses</b>	<ol style="list-style-type: none"> <li>Courses are listed on the FDEP Approved Solid Waste Operator and Spotter Training Course List and are categorized by operator classification. <a href="http://landfill.treeo.ufl.edu/Courses.aspx">http://landfill.treeo.ufl.edu/Courses.aspx</a></li> <li>Click on the course name for the number of hours awarded for each classification</li> <li>Click on the course name to see the course provider</li> </ol>
<b>Continuing Education (CE) or Contact Hours</b>	<ol style="list-style-type: none"> <li>CE training is required before the end of the 3-year period after taking the initial training class. The last day of the class is the expiration date of the 3-year period for that classification. This expiration/anniversary date never changes.</li> <li>The initial course is recorded as 0.0 hours, which indicates you have successfully completed the initial course.</li> <li>No CE credit will be given for courses taken before the initial course is successful completed.</li> </ol>
<b>Maintaining “Current” Status</b>	<ol style="list-style-type: none"> <li>To maintain your database records for the next 3-year period, the operator/spotter must have the minimum required number of contact hours. Contact hours received above the minimum requirement do not rollover to the next 3-year period. The new 3-year period starts at zero [0.0].</li> <li><b>Important Note:</b> You can acquire training at any time within the 3-year period. You do not have to wait until the last year of your 3-year period. You are encouraged to get CE 18-6 months before your anniversary/expiration date. Do not wait!!!</li> </ol>

### Current or Expired

Operators/Spotters who fail to achieve the required number of Contact Hours of CE by the end date of their 3-year period may be considered out of compliance with FAC 62-701. If the person training is tracked in the Florida Solid Waste Operator/Spotters’ Database, they are then categorized as “Expired”.

- Expired operators/spotters may be reinstated to “current” status if they provide:
  - Proof of training taken during the last 3-year period that meets the number of hours needed include: verification of attendance.
  - Or, the person may start over by taking an approved initial training course (+ exam for operators).
- It is the operator/spotter’s responsibility to submit verification for upkeep in the Operator/Spotter database not the training provider. Forms and verification are submitted to:  
Sienna Horton by: Scan/Email: [vivian@treeo.ufl.edu](mailto:vivian@treeo.ufl.edu) ; Fax: (352) 392-6910  
Mail: University of Florida TREEO Center, 3900 SW 63 Blvd, Gainesville, FL 32608.
- Operators/Spotters are required to keep a copy of all training submitted or taken, including any in-house training, and make it available to FDEP Inspectors.  
See section “How to Have Training Approved or Added to your Transcript.”