

CEU Form – Initial or Continuing Education - Course or Event

Florida Solid Waste Management Facility Operators and Spotter

- Refer to [approved list](#) to make sure the event does not have a course number - name needs to be exactly the same. Can also check by the [provider list](#). If not listed then submit as a new course/event. If it does have a number enter it in the form below

Deadline for Submittal for Course/Event to be Reviewed

- By the first day of the month to be reviewed. Review is held 2nd Thursday of the month. Due prior to event: 62-701.320(15)(a)

Operator/Spotter	
Name	
Facility Name	
City, State, Zip	
Phone	Email
Course/Event Provider	
Company	
Web Address	
Contact Name	Email

Course / EVENT	Date
Name	
Type	Initial Course - First course the operator or spotter takes for training Continuing Ed (Refresher) Course – Hours taken to maintain the trained status.
Delivery Mode	New or Course Number
	Requested Hours - Note: Number of CEUs awarded may be less than the actual number of course/event hours
Type Attending	<i>Face-to-Face</i> Instructor/Student physically present together going over course material <i>F2F by Internet</i> Instructor/Student present together going over course material via Internet <i>Online</i> Text/Quiz/Access on Demand <i>Webinar</i> Set Time Offered/Quiz or No Quiz/Delivered via Internet <i>Other</i> Tour /Discussion Sessions / Roundtable (No hours given)
Instructor(s)	Landfill Operator Transfer Station Operator Materials Recovery Facility Operator Spotter
Link (event page)	
Attachments:	Agenda or course outline (Must provide time for topics if Face-to-Face or Webinar)
New Course	Online – course link/password or all material to review Instructor(s)/Speakers Short Bio-sketch (Name must be provided for all new courses) <ul style="list-style-type: none"> if additional or new instructor(s) added later – must submit bio for approval Initial – include course material (PDF-2,4,6 per page preferred) or course link
Continuing Ed	Certificate of Attendance/Completion or CEU Form given on site.

Submit this application:

- Online:** click the Submit Button – Add attachment(s)-course verification (certificate, CEU form) and send.
- Fax:** 352/392-6910 – Print form and fax with attachment(s)
- Mail:** SW Training Records Manager, University of Florida TREEO Center, 3900 SW 63 Blvd, Gainesville FL 32608
- ???** **Questions:** Dawn Jenkins, djenkins@treeo.ufl.edu or 352/294-3880

Initial - You will be notified that your form was received for review and the outcome.
 Continuing - Events post within 10 days. Check your Solid Waste Training Transcript