

Continuing Education [CE] Contact Hours Refresher Training

Review Your Florida Solid Waste Operator and Spotter Training Transcript – No Login needed	
Individuals	Click on Participants ; Type in last name; Click name to see number of hours needed & current 3-year period
Facility	Click on Participants ; Use the drop down list and select company

Continuing Education Contact Hours Requirement Every 3 years Before your Expiration/Anniversary Date	
Classification	Effective March 2016
Landfill – Class I, III	16 hours
Construction and Demolition [C&D] Landfill	16 hours
Transfer Station [TS]	8 hours
Material Recovery Facility [MRF]	8 hours
Land Clearing Debris Facility	No training required
Spotter of all Facilities	4 hours

- Note:** You will need continuing education every 3 years to maintain all your classifications. Many courses offer CE for several classifications. *Example:* If you have the classification as a Landfill Operator and Transfer Station Operators, you will need 16 for LDF and 8 for TS.

Approved Courses	<ol style="list-style-type: none"> Courses are listed on the FDEP Approved Solid Waste Operator and Spotter Training Course List and are categorized by operator classification. http://landfill.treeo.ufl.edu/Courses.aspx Click on the course name for the number of hours awarded for each classification Click on the course name to see the course provider
Continuing Education (CE) or Contact Hours	<ol style="list-style-type: none"> CE training is required before the end of the 3-year period after taking the initial training class. The last day of the class is the expiration date of the 3-year period for that classification. This expiration/anniversary date never changes. The initial course is recorded as 0.0 hours, which indicates you have successfully completed the initial course. No CE credit will be given for courses taken before the initial course is successful completed.
Maintaining “Current” Status	<ol style="list-style-type: none"> To maintain your database records for the next 3-year period, the operator/spotter must have the minimum required number of contact hours. Contact hours received above the minimum requirement do not rollover to the next 3-year period. The new 3-year period stats at zero [0.0]. Important Note: You can acquire training at any time within the 3-year period. You do not have to wait until the last year of your 3-year period. You are encouraged to get CE 18-6 months before your anniversary/expiration date. Don’t wait!!!

Current or Expired

Operators/Spotters who fail to achieve the required number of Contact Hours of CE by the end date of their 3-year period may be considered out of compliance with FAC 62-701. If the person training is tracked in the Florida Solid Waste Operator/Spotters’ Database, they are then categorized as “Expired”.

- Expired operators/spotters may be reinstated to “**current**” status if they provide:
 - Proof of training taken during the last 3-year period that meets the number of hours needed include: verification of attendance.
 - Or, the person may start over by taking an approved initial training course (+ exam for operators).
- It is the operator/spotter’s responsibility to submit verification for upkeep in the Operator/Spotter database not the training provider. Forms and verification are submitted to:
Dawn Jenkins by: Scan/Email: djenkins@treeo.ufl.edu; Fax: (352)392-6910
Mail: University of Florida- TREEO Center, 3900 SW 63 Blvd, Gainesville, FL 32608.
- Operators/Spotters are required to keep a copy of all training submitted or taken, including any in-house training, and make it available to FDEP Inspectors.
See section “How to Have Training Approved or Added to your Transcript.”