Course Blueprint Guide

How to Use this Guide

Use the format provided in this guide to give a step-by-step list of how your students will interact with your course content. Please create a new document. Do not edit this one.

Some elements are required. Those are indicated by an asterisk (*).

Included are various ways that your students can interact with your course material through the Canvas learning management system. You do not have to include all of them into your course.

Rearrange the course elements (readings, videos, activities, etc.) into the order you'd like for your students to complete them.

Each module has multiple lessons. Depending on how much material is in your course will determine how many lessons you will break each module into. Some courses are small enough that one lesson per module is sufficient.

<u>Objectives</u>**:** This is the part of the course that is most often developed incorrectly by instructors. Please see the resources provided by your instructional designer.

*Include a copy of your syllabus.

*Course Title

*Welcome Message
- Can be video, audio, or written. A video message is <u>much</u> preferred.
- 2 minutes max

*Overall Course Goals

*Module 1: Module Title

*Module Learning Objectives (Choose a measureable verb, NOT "understand" or "be knowledgeable")

At the end of this module, you will be able to:

-Identify …

-Determine…

-Explain…

-etc

*Lesson 1: Lesson Title

*Lesson Learning Objectives (Choose a measureable verb, NOT "understand" or "be knowledgeable")

At the end of this lesson, you will be able to:

-Identify …

-Determine…

-Explain…

-etc

List of Readings

- Include any instructions to students
- Textbook readings
- Links to online readings
- Attach pdfs
- Can also include optional or recommended readings

List of Videos

- Recommend 4-10 minutes in length
- Include any instructions to students
- Lecture: videos or voice over PowerPoints (include link and PowerPoint files if applicable)
- Youtube or other online videos (include link to video)

Module Activities

- Can include interactive lessons
- Can include self-check questions/activities (recommended for professional development courses)
- Quizlet flashcards are very popular. You just provide a list of terms and definitions. Pictures can also be used on Quizlet flashcards.

Discussions

- Provide discussion topic
- Include any instructions to students
- Is this discussion required?
- Require students to respond to at least one other student? (Difficult to enforce in an open enrollment, asynchronous course. Usually not recommended for professional development courses.)

Quiz

- Include any instructions to students
- Include your quiz preferences
  - Allow multiple attempts? (recommended for professional development courses)
  - Max number of attempts (if applicable)
  - Require a certain score before moving on to the next lesson? (Recommended for professional development courses. We usually use 70%.)
  - Let students see whether or not their answers are correct or incorrect after each attempt? This does not indicate what the correct answer should be if the student got it wrong.
  - Show students all correct answers after a certain number of attempts? If so, after which attempt?
- Format questions according to the "Quiz Question Format" document
  - Include point values for questions
  - You can include many questions and we can randomly pull a certain number of those questions from the question pool. Include the number of random questions you wish to have presented to students.

*Lesson 2: Lesson Title
Follow the same requirements and guidelines given for Lesson 1.

*Module 2: Module Title
Follow the same requirements and guidelines given for Module 1.

Repeat as necessary

*Course Feedback Survey
- If you do not have a specific survey that needs to be used, we have a generic one that can go in any course.

Final Exam
- Not required
- Follow same guidelines as previous quizzes
- Does this require online proctoring services from ProctorU? (proctor.com)